



Minutes

June 14, 2020

Welcome – Debbie Clary, Chair called the meeting to order at 1PM.

In attendance via electronically: Debbie Clary, Wes Westmoreland, Betsy Harnage, Dr. Shelly Bullard, Dr. Tanya Watson, Dr. Pauline Cahill, Dr. Becky Sain, Jeff Zeigler, Wendy Clary, Angela Brooks, Phyllis Nowlen, Jayson Philbeck, and Bobby Dearmin – Parent Liaison were in attendance.

Conflict of Interest Statement In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.

Adoption of Agenda with adoption Motion made by Wes Westmoreland and 2nd by Dr. Becky Sain, All Approved.

Approval of Minutes Bobby Dearmin made a motion to approve the minutes of the May 2020 Meeting, Dr. Becky Sain seconded the motion and the minutes were approved by the board.

Public Comments Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one from the public was in attendance.**

Administration Reports

Dean of Elementary Education Report Wendy Clary presented the report as provided.

Action Items:

- None

Facility

- Concrete/grading outside has begun.
- Sheetrock is being completed and painting started.
- Windows/glass installation will begin this week.
- Gym carpet and flooring demo is under way. Flooring installation is scheduled to begin the first week in July.

Interviews

- **K-3 Teacher-2**
 - Currently, we have a need for 2 K-3 elementary teachers.
 - Team interviews are scheduled for Wednesday, June 10th.
 - There is one representative from each grade level (K-3) along with Bullard and Clary serving on the interview team for K-3 teacher interviews.

Remote Learning

- The school year came to a close with instruction delivered virtually. Remote learning at home took the place of brick and mortar classrooms. Teachers created lessons that perpetuated student learning and made themselves available to parents and students. Academics were addressed as well as social/emotional needs. Many teachers made home visits to deliver packets/summer presents/certificates, while others created drive thru options for certificate pickup and photo ops to wind up the year. While this is not the way we would have liked the school year to end, teachers were sensitive to student and parent needs and worked hard to make student learning happen.

Kindergarten Students

- Books with a short poem were mailed to incoming kindergarten students.
- Short teacher introduction videos were sent via email to parents.

End of Year Parade

- June 3rd marked the official end to the 2019-2020 school year. The K-2 campus hosted an End of Year Parade for parents to drive students through to say goodbye to teachers/staff and hello to summer. (First grade teacher, Jodi Powell was instrumental in organizing this opportunity.)
- Grandparents (Larry and Linda Carpenter) of a current kindergarten student catered lunch from Subway for the K-2 staff to show their thanks and appreciation of everything Pinnacle has done for their grandson.

Intermediate School Report

Dr. Tanya Watson presented the report as provided.

Curriculum and Academics

- Transition meetings took place on May 27. 3rd/4th grade, 4th/5th grade, and 5th/6th grade teachers met to share the standards not covered as of March 13, standards that students had the most difficulty understanding, and special student concerns.
- Tentative class lists for grades 3 - 8 have been formed. Teachers helped create class lists for next year by recommending students who should/shouldn't be placed together. Lists have been submitted to Dr. Bullard.

- K-8 teachers are working to create Curriculum Maps for their grade levels. These maps will be posted in classrooms and shared with parents at the beginning of the year.
- 6th grade teachers would like to hold a special event, similar to Open House, where 6th grade students and their parents could rotate through the schedule prior to school starting.
- Field Trips
 - 6th grade to Outer Banks - 25/88 (28.4%) were participating
 - 7th/8th grade to Philadelphia - 42/115 (36.5%) were participating
 - Based on the low participation rate and discussions with grade 5-8 teachers, we would like to offer overnight field trips to students in grades 5 and 8 only. These trips would start a tradition of celebrating the completion of elementary school and middle school, respectively.

Professional Development

- Core Knowledge training was provided on Wednesday, June 3 from 9:00 - 3:00 for all K-8 teachers. Cathy Kinter, a Core Knowledge licensed trainer, provided face-to-face training for 9 staff members and the other teachers participated virtually.
- Dr. Watson is creating professional development on block scheduling for 6-12 teachers. Information will include effective teaching strategies, structuring the 90 minutes, planning/pacing lessons, and student engagement.

Testing

- 14 English Learners (EL) took the annual language proficiency assessment (ACCESS) the first week of March. Recently released score reports show that 7 of the 14 students achieved language proficiency and can be exited from the EL program.

Exceptional Children

- Christina Fraser has been hired to serve as the EC Coordinator. She will also serve as the Testing Coordinator. Dr. Watson continues to serve as Interim Directors for both until Mrs. Fraser starts August.
- Teachers are documenting the services they are providing (and time) to ensure continuation of services. We are still able to hold meetings and annual reviews remotely via phone conference, Google Hangout, or Google Meet.
- All new referrals that were still “in process” are on hold. The hold days will NOT count against the 90-day referral completion time limit. Re-evals are on hold as well if they require additional testing.

High School Report *Angela Brooks presented the report as provided.*

Action Items:

- None at this time.

Finance

- The school's financial standing is strong.

Curriculum and Academics

- High School
 - The last day of classes was June 3rd we held a virtual awards ceremony for all students in grades 9-11. Email invitations were sent to parents of students receiving awards. The day seemed to go well and the students appeared appreciative. It was a good way to end the year and celebrate student accomplishments.
 - Dr. Martin has met with juniors and their parents virtually with Dr. David Parker to begin discussing plans for what students plan to do after graduation. They are reviewing students ACT and SAT scores as well as the admissions process for universities they are interested in.
 - High School Registration is well underway. Dr. Martin and I met virtually with the rising seniors and juniors. Meetings with rising sophomores and freshmen will be this week and next.
 - All 28 of our seniors graduated!

Community Relations

- We hosted a Senior parade and honored each of our seniors with a special gift basket prepared by our student body and their parents. The event was very well attended and the seniors and their families were very appreciative and enjoyed the festivities. Mr. Grose came and took senior cap and gown pictures that day. He also recorded the parade and has made a CD for each of the seniors. We will plan to distribute those on Senior Awards Night.

Extracurricular

- Prom has been scheduled for July 7th at Uptown Indigo. Students have and are continuing to purchase tickets for this event.
- Senior Awards night has been scheduled for Friday, July 17th. It will be held at the Don Gibson Theater. Information on awards is currently being collected and printed. This will be a very special evening and each of the seniors will be spotlighted on that night. All board members are encouraged to attend and a formal invitation will be mailed out in the next few weeks.
- Pinnacle Classical Academy will host our first ever graduation on Saturday, July 18th at 7:00 pm in the Lyceum. You are all invited to attend. It will be a wonderful

time to reflect on the past few years and celebrate with our first ever graduating class.

Classical Foundation Program *Dr. Ziegler presented the report as provided.*

As mentioned in the Classical Foundations Program document approved by Pinnacle Classical Academy's board of directors at its March board meeting, an advisory board is being formed to help "review, approve, assess programs and add programs as possible." I'm pleased to announce that the following persons have accepted invitations to join the advisory board:

- Justin Davis, Director of Programs, Foundation for Economic Education
- Thomas Pack, Manager of Student Programs, Intercollegiate Studies Institute
- David A. Raney, Ph.D., Professor of History and John Anthony Halter Chair in American History, the Constitution, and the Second Amendment, Hillsdale College

A virtual advisory board meeting will be scheduled in late July or early August.

As part of the Classical Foundations Program approved by Pinnacle Classical Academy's board of directors at its March board meeting, the school will host a Classical Foundation Lecture and Dinner each fall and spring. I'm pleased to announce that Monday, March 1, 2021, will be the date of our spring lecture and dinner. As mentioned in the document approved by the board in March:

Each fall and spring, there will be a Classical Foundation Lecture and Dinner. Lectures will be arranged in conjunction with the Foundation for Economic Education, unless previously decided by the Foundation chairman in conjunction with the school's administration. Lectures will be arranged by June 30 of the preceding school year. During the typical lecture, an accomplished scholar delivers an informative and engaging lecture on a founding principle or principles to high school students during the school day. The lecture is followed by a meeting with faculty and staff after school to discuss pertinent topics in history, economics, and education, and then followed by an invitation-only dinner with local political, community, and industry leaders.

During the 2020-21 school year, David Bobb has agreed to be our fall speaker on November 16, and Lily Tang Williams has agreed to be our spring speaker (date TBD).

David Bobb's biography

(<https://billofrightsinstitute.org/about-us/team/institute-team/david-bobb-president/>):

David joined the Bill of Rights Institute as president in 2013 and has worked for twenty years at the intersection of civic engagement and education reform. Having taught courses in American politics and public policy in the history and political science departments of Boston College and Hillsdale College, he was also founding

director of a national civic education program for high school teachers at Hillsdale College, as well as the Allan P. Kirby, Jr. Center for Citizenship and Constitutional Studies, in Washington, D.C. David has designed online educational programs used by more than half a million participants and is a nationally-recognized proponent of civic education that engages the hearts and minds of students. Author of *Humility: An Unlikely Biography of America's Greatest Virtue* (HarperCollins, 2013), David has written for the Wall Street Journal and Fast Company, among many other publications. He earned his Ph.D. in political science from Boston College, where he received fellowships from the Pew, Earhart, and Bradley Foundations.

Lily Tang Williams's biography (<https://epconference.org/speakers/lily-tang-williams/>):

LILY TANG-WILLIAMS was a Chinese lawyer and law assistant professor who became an American businesswoman and liberty activist. Born to illiterate working-class parents in China's western Sichuan province just before the Cultural Revolution, Lily Tang Williams directly witnessed Chairman Mao's takeover and the horrors his regime inflicted. She grew up experiencing extremely poor living conditions, food rationing, political and social chaos and, of course, Communist indoctrination.

Eventually, she graduated from Fudan University in Shanghai with an undergraduate law degree. After graduation, she was selected to continue as part of the law school faculty, as well as practice corporate law in Shanghai as China began to rebuild its economy. In 1988, Lily Tang Williams decided to study in the U.S., leaving her position with only \$100 in her pocket and \$1200 in debt to her American sponsor, a Fulbright professor at the University of Texas at Austin. Though she could not speak English fluently she was determined to achieve success in this country, earning a Master's degree in Administration and Planning from the School of Social Work at the University of Texas at Austin.

Experience in the American economy contrasted sharply with the Communist indoctrination she endured in China. She became an avid student of liberty, free market and free enterprise. Lily became a U.S citizen and for the first time in her life, she voted in 2000.

Ms. Williams will speak at Pinnacle Classical Academy in cooperation with the Victims of Communism Memorial Foundation (<https://www.victimsofcommunism.org/>), a non-profit organization authorized by a unanimous Act of Congress in 1993.

Head Master Report *Dr. Shelly Bullard presented the report as provided.*

Action Items:

- Calendar for 2020-21 – *Betsy Harangue made a motion to approve 2020 -2021 school calendar, Wes Westmoreland seconded the motion and the calendar was approved by the board.*

- a. October 23, January 15, March 12, March 26, April 30
2. The calendar we propose also reflects the legal requirement of 5 additional days
3. We will end the school year with 1076.67 hours. This is 57.67 hours over the required 1025 hours.

- **Remote Instruction Plan**

- The State Board of Education approved [SPLN-006](#) on May 21, 2020, addressing the required Remote Instruction Plans for all public-school units, due to NCDPI by July 20. The relatively simple 13-point plan signed into law - later expanded to 15 points by the SBE -- became a much, much larger task than we anticipated.
- Our plan is attached [here](#) (as well as included at the end of this document). At the time of submission to the board we are still finalizing two parts of the plan. The complete plan will be provided at our meeting.

- **Jump Start Program**

- We will be writing a required plan for a summer “JumpStart” program for K - 4th grade students who are below grade level in reading and math. We received guidance June 8th and must submit our plan by June 22nd. There is allocated funding from the state for this mandate.

- **Retentions**

- Unfortunately, we have some students who are not ready for the next grade level. These decisions are not made lightly, and are communicated to the parents throughout the year. Our teachers have held conferences with parents to discuss the possibility of retention and have parent signatures documenting these conferences. We will be retaining 29 students in the following grades

- Kindergarten - 4 students
- 1st Grade - 2 student
- 2nd Grade - 4 students
- 3rd Grade - 6 students
- 4th Grade - 0 students
- 5th Grade - 5 students
- 6th Grade - 4 students
- 7th Grade - 1 students
- 8th Grade - 3 students

Professional Development:

- Core Knowledge training was provided to all K-8 teachers on June 3. The session was recorded so that our newly hired teachers will also be able to participate in the training. We had many current K-8 employees who had not had formal Core Knowledge training. We are excited to now have all K-8 teachers trained.

- Mr. Ziegler and Ms. McGinnis will be attending the Core Knowledge Leadership virtual training in July.
- We will be offering our back to school professional development a little differently next year. A survey was sent to all staff asking their input on professional development offerings, their interest, and their needs. We will have mandated professional development ie staff handbook/expectations, technology, *Teaching Johnny to Think*, teaching in the block schedule, bloodborne pathogens, etc. We will also be offering break-out sessions based on interest and determined need (from conversations, observation and evaluations).

Legal / DPI:

- **Submissions for the Performance Framework were submitted**
 - Board Member Update Certification
 - School Contacts Update Certification
- **Grants**
 - SRO Grant for K-3 - This grant was written with Mark Craig from Cleveland County Sheriff's Office. We were awarded the grant for a full-time School Resource Officer at the K-3 building.
 - School Safety Grant - This grant is a single-year grant from the Department of Public Instruction for middle and high schools only. The grant has been submitted and we are waiting on notification of award status.
 - COPS School Violence Prevention Program 2020 - This grant was submitted by Cleveland County Sheriff's Office. The grant was written for video cameras inside the elementary school. They included Pinnacle in the grant, asking for 5 cameras. We are awaiting notification of award status.
- **Audit Requirement**
 - Conflict of Interest Statement

Community Relations:

- **Mask Policy**
 - PCA respects the choice of students wearing facial masks during this uncertain time. Any facial coverings shall adhere to the following:
 - Only cover the nose and mouth area
 - N95 or Surgical Masks are permitted
 - Cloth facial masks are permitted in school colors

Human Resources:

- We have hired for the majority of our open positions. We have the following 4 positions left to hire.

- Grade K-3
- Middle Math
- Middle ELA
- Library

High School Guidance Counselor

- Report is attached
- Highlights of report
 - CCC Spring Graduates (*estimates--waiting on final numbers from CCC*)
 - Associate in Science: 11
 - Business Admin Certificate: 9
 - CCC Summer Graduates (students on track to graduate August 2020)
 - Associate in Science: 8

Athletics:

- Baseball Field Maintenance
 - We received the following quote from Trey Warrick. We have \$10,000 budgeted for field maintenance / upkeep. He does note that some of these items may not be necessary once the field is better established. With regards to the numbers he thinks that he has accounted for most of the expenses and not all may be necessary year to year.



June 9, 2020

Re: Pinnacle Classical Academy Baseball Field

Below are estimated costs for lawn health care treatments and maintenance tasks to develop and maintain quality turf on the baseball field.

Baseball Field SqFt: 100,000

Treatment - Baseball Field Only	Cost
Pre Emergent (Spring 2021)	\$ 975.00
Aerification (x2 @ \$375)	\$ 750.00
Topdressing	\$ 2,500.00
SoluCal	\$ 425.00
Fert Application (x3 @ \$448)	\$ 1,344.00
Post Emergent (Broadleaf)	\$ 450.00
Mowing (2x a week; Approx. 50 cuttings)	\$ 5,000.00
Overseeding (Perennial Rye/Fall)	\$ 2,000.00
Spot Seeding Bermuda	\$ 500.00
Infield Material and Maintenance	\$ 3,500.00
	\$ 17,444.00

Respectfully Submitted,
Trey Warrick
 NCLC License# 1965

- I spoke with David Clary about the possibility of adding the mowing to his contract. He is going to discuss with Jeff Terry and get back to me.
- Coach Metcalfe is willing to do the infield upkeep if we have the equipment to do so.

- **Conference Alignment**

- We currently belong to the Western Piedmont Athletic Conference and the Carolina State Athletic Association. Mrs. Chester is proposing to leave the Carolina State Athletic Association for the following reasons:

- The post season tournament schedules are conflicting with WPAC.
 - It costs an additional \$650 to play the same teams but won't be able to participate in both tournaments because of the schedule conflicts.
 - The WPAC will eventually grow big enough to turn into its own state association.
 - Unlike the NCHSAA, there are no additional benefits to belong to the CSAA.
 - Pulling out of the CSAA will save PCA an additional \$650.

- **Cross Country**

- Adding Cross country will require a mileage reimbursement budget for the coach.
 - We will not host a meet until the 2021-22 school year. There will be no field maintenance until that time. When we do host a meet, a course has been mapped out, however schools generally only host one meet per year.
 - Maintenance will be to cut the weeds behind the baseball field prior to the meet. This will only need to be done one time for the one meet that we will host in the 2021-22 school year.

- Report is attached

Enrollment Report

- Advertising
 - Star:
 - alternating Sundays and Wednesdays June 3, June 7, June 10, June 14 and June 17
 - Graduation section June 12
 - Billboard
 - 5.29.20-6.28.30.
 - Le Grand Sign June 15 - July 15
- Projected enrollment numbers for 2020-21

	Current	Final Apps	Total #s for 20-21	Waitlist
K	0	121	121	2
1	118	4	122	19
2	103	16	119	3
3	98	12	110	0
4	99	2	101	10
5	80	16	96	0
6	96	5	101	9
7	88	11	99	0
8	62	5	67	0
9	51	2	53	7
10	53	1	54	7
11	31	1	32	0
12	33	0	33	0
	912	196	1108	57

Board Updates

Miscellaneous Board Updates

PCAEF Update

New Business

Old Business

Adjournment *Betsy Harnage made a motion to adjourn and Wes Westmoreland seconded. Meeting was adjourned.*