



Minutes

January 13, 2019

Welcome – Debbie Clary, *Chair called the meeting to order at 2PM.*

In attendance: Debbie Clary, Wes Westmoreland, Betsy Harnage, Pauline Cahill, Robert Brown, Shelly Bullard, Jayson Philbeck, Phyllis Nowlen, Steve Grinton (who was excused at 2:20pm), Mike Jackson and Mary Stockham – Parent Liaisons were in attendance.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda *with adoption Motion made by Wes Westmoreland and 2nd by Betsy Harnage All Approved.*

Approval of Minutes *Pauline Cahill made a motion to approve the minutes of the November Meeting, Wes Westmoreland seconded the motion and the minutes were approved by the board.*

Public Comments *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee.*
Susan Ledford spoke to the Board regarding the Shelby Amateur Radio Club (SARC) and donated various books about Amateur Radio and Electronics on SARC's behalf

Headmaster Report *Mr. Robert Brown presented the headmaster report as provided.*

Action Items:

- Approval of 2019-2020 School Calendar *Pauline Cahill made a motion to approve the 2019-2020 School Calendar, Betsy Harnage seconded the motion and the calendar was approved by the board.*

2019-2020 School Calendar

Here to Inspire

PINNACLE
CLASSICAL ACADEMY

Aug. 7-8	New Teacher Orientation
Aug. 12-20	Workdays / Professional Development
Aug. 15	Open House K-2 Campus
Aug. 19	Open House 3-12 Campus
Aug. 21	First Day of School
Sept. 2	Labor Day, No School
Sept. 20	Progress Reports
Sept. 27	Parent -Teacher Conferences, No School
Oct. 23	End of 1st Nine Weeks
Oct. 28	Teacher Workday, No School
Nov. 11	Veterans Day, No School
Nov. 20-22	Thanksgiving Holiday, No School
Dec. 4	Progress Reports
Dec. 9	Parent -Teacher Conferences, No School
Dec. 23-Jan 3	Winter Break, No School
Jan. 17	End of 2nd Nine Weeks
Jan. 20	MLK Day, No School
Jan. 21	Teacher Workday, No School
Feb. 19	Progress Reports
Feb. 21	Teacher Workday, No School
Feb. 24	Parent-Teacher Conferences No School
Mar. 20	End of 3rd Nine Weeks
Mar. 27	Kindergarten Orientation Day, No School
Apr. 10-17	Spring Break, No School
May. 4	Progress Reports
May. 8	Parent -Teacher Conferences, No School
May. 25	Memorial Day, No School
May. 29	High School Graduation
June. 3	Last Day of School, Early Release

Calendar Key

- School is Closed
- No School for Students
- Progress Reports or End of Nine Weeks
- Parent -Teacher Conference Day
- First and Last Day of School
- Report Cards Go Home
- Graduation

Pinnacle Classical Academy Administration						
Mr. Robert Brown	Headmaster	704-740-4054				
Dr. Shelly Bullard	Dean of Elementary Education	704-740-4036				
Mrs. Angela Brooks	Associate Dean	704-740-4095				
Mrs. Wendy Clary	Associate Dean	704-740-4094				

Campus Information						
K-2 Campus						
900 S. Post Rd. Shelby, NC 28152						
704-740-4040						
3-12 Campus						
2401 Joes Lake Rd. Shelby, NC 28152						
704-740-4035						

Facility:

Drywall repairs and painting were completed during break. However, roof leaks have reappeared in room 204 and east stairwell. HVAC in the gym appears to still have some trouble at this time. Settle has completed a portion of the HVAC drain line re-install.

Curriculum and Academics:

We are continuing to work through the plan we developed with our new curriculum elements. At this time we are:

- Disaggregating and analyzing data from the NC Check-In tests, iReady Diagnostics, iReady Growth Monitoring to make appropriate modifications to our pacing, instruction, and assessment.
- Targeting at-risk students for supplemental instruction.
- Seeing strong reading results from our LLI implementation.
- Seeing across the board increases in reading based on running records (with very few exceptions).

We are in the process of administering the second NC Check-In tests, and the second iReady diagnostic test will be administered within the next two weeks.

Applying for Amazon Future Engineers (AFE) funding for Intro/AP Computer Science program for 2019-2020. Mrs. Jacobs has expressed an interest in taking the lead on this initiative.

Please see <https://www.amazonfutureengineer.com/>.

Professional Development:

Annual Code Red training will take place on January 22 and we will hold a drill at each campus in early February. The third professional development session for iReady (Data-Driven Instructional Planning) will be held on the March 29 workday.

Legal / DPI:

There are a couple of things this month:

- Audit has been approved by the LGC without any findings.

- First round of Annual Performance Framework submissions is complete.
- USDA requires an annual civil rights audit for our building loan. This was completed on December 18 and the school was in compliance.

Community Relations:

American Legion oratorical contest was held on January 8. Sarah Fletcher won and will represent PCA at the district level. Please see attached draft calendar for 2019-2020.

Testing:

We are in the middle of the winter “testing season” The following tests will be administered in the next couple of weeks:

- NC Check-In’s (grades 3-8)
- iReady Diagnostic in Reading and Math (grades K-8)
- NCFE’s (for NCVPS students)
- EOC’s (for required NCVPS courses)

Exceptional Children:

Our numbers have not materially changed and at present, just a bit over 10% of PCA students are served by IEP’s or 504 plans. This is relatively unchanged (once again) from the beginning of the school year. (6.9% IEP and 3.4% 504’s)

Attendance:

For the month of December / January attendance has averaged a bit over 96%. I am quite positive that this number will decline a few percentage points in the next month with cold and flu season really getting into gear. Right now we are seeing the number of flu and stomach bug cases increase.

Human Resources:

We have received a couple of viable resumes for the open administration position. We plan on interviewing as soon as testing is complete.

Finance:

Please see the budget reports for the month. Our cash surplus remains strong – both the accrued cash as well as the surplus for the budget year.

Per the school’s request, Acadia is revising the current budgets marked DOE and 060. These are from our SRSA grant and the PRC060 grant. The way they are shown here does not impact the budget’s bottom line, but does make it look problematic.

The new version of LINQ has changed some of the budget coding and created some issues in the way that certain payables are coded. Donna is analyzing the budget to make those minor changes. However there are a few proposed changes below that will get us through the spring and the end of school. Some of the expenses will be recouped via the USDA holding account when the project is completed.

Proposed Changes:

New Budget					Original Budget
Athletic Supplies	Set Budget to		\$3,500	From	\$0
Memberships	Set Budget to		\$5,600	From	\$5,000
EC Workshop	Set Budget to		\$560	From	\$0
Financial Services	Set Budget to		\$33,500	From	\$0
Building Supplies & Materials	Set Budget to		\$55,643	From	\$16,000
Building Services	Set Budget to		\$102,500	From	\$57,100
			Total		\$78,100
			Change		\$123,203

Athletics:

Basketball is currently in the middle of its competition season, and home games have been well attended. Swimming will finish up its season early in February. Our teams are competing very hard and representing the school extremely well. Archery will begin practice in both the 3-12 gym and the outdoor range this week and have worked with Coach Clark to develop a schedule for the gym that accommodates archery and basketball. Spring sports will begin in mid-February.

Enrollment:

Enrollment as of 1/9/19:

Grade	Students
Kindergarten	112
First	107
Second	91
Third	92
Fourth	90
Fifth	86
Sixth	58
Seventh	55
Eighth	55
Ninth	44
Tenth	39
Eleventh	28
Totals	857

This month we have had several student withdrawals. In talking with the parents about the various decisions to leave, there are a few common reasons for withdrawing their students from PCA. One reason is that their child is not performing grade-wise (we had progress reports and parent conferences in December), another is distance from the school, and the last is that the child has moved. In addition, we have had a couple of students that were foster children and had changes in their circumstances. Readmission letters will be mailed when report cards go home in January.

We have received 86 applications for the 2019-2020 school year. The pattern of applications is close to what we want to see. We have started a concerted social media and news media campaign to boost application numbers further – boosted posts, Channel 19, targeted ads, etc.

Current Applications for 2019-2020:

Grade	Students
Kindergarten	45
First	4
Second	1
Third	6
Fourth	3
Fifth	10
Sixth	3
Seventh	3
Eighth	4
Ninth	4
Tenth	0
Eleventh	3
Twelfth	0
Totals	86

Upcoming Events:

- January 12 Robotics Competition
- January 14 – 18 NC Check-In Testing (3rd – 4th)
- January 14 – 18 iReady Testing (K-2nd)
- January 15 Away Basketball vs. Grace Christian
- January 21 Martin Luther King Jr. Holiday – no school
- January 22 Professional Development Day – no school
- January 23 – 25 iReady Testing (K-2nd)
- January 24 Home Basketball vs. Challenger
- January 25 Home Basketball vs. Victory Christian Academy
- January 29 Home Basketball vs. Long Shoals
- Jan 28 – Feb 8 iReady Testing (3rd – 8th)

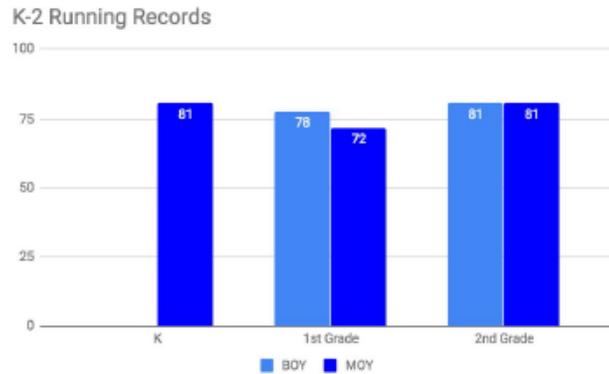
Dean of Elementary Education. *Dr. Shelly Bullard gave her report as presented to the board.*

Action Items:

- None

K-2 Curriculum and Instruction:

- **Running Records**
 - At this time, 78% of K-2 students are reading AT or ABOVE grade level expectations for the middle of the year. While we know this is only one piece of the puzzle, we are pleased at this level of proficiency with reading and reading comprehension.



- **LLI**

- We are serving 14 second grade students with the LLI (Leveled Literacy Intervention) System. We have been running the system for 10 weeks and so far, each student has grown at least 2 levels (one student grew 5 levels). This system targets our lowest readers to provide additional reading instruction and support.

- **iReady**

- In an effort to keep our K-2 students engaged in reading and math over winter break, we posed a “Christmas Challenge” to them. We challenged them to complete 100 minutes in reading and 100 minutes in math on iReady over the break. We had 152 students who completed the challenge. Teachers are also commenting that they are seeing increased usage at home since we have been back from break.

- Our mid-year diagnostic runs from January 14 - 25. Results will be shared at our next meeting.

- **KidSenses Planetarium**

- First grade hosted an in-house field trip utilizing KidSenses Museum out of Rutherfordton. They brought a Portable Planetarium and set up in the gym. Each first-grade class was able to enter the planetarium and watch the show exploring the Earth, Moon and Sun. This was a fantastic way to bring our Core Knowledge curriculum to life for our first graders.

- **Individual Teacher Meetings**

- I am meeting with each teacher individually to discuss student growth and concerns. This has been a great way for me to connect with the teachers and to really dive into what they are seeing in their classrooms from academic growth data to behavioral concerns. We are conferencing about each individual student and their academic growth and challenges.

Upcoming Activities

- January 14 - 25 - K-2 iReady Testing
- January 15 - Good News Club
- January 18 - End of Second Quarter
- January 21 - No School - Holiday
- January 28 - PEAK Board Meeting at K-2 Campus
- January 29 - Good News Club
- February 1 - Second Grade Field Trip - Schiele Museum, Gastonia
- February 5 - Good News Club
- February 7 - First Grade bringing Diamond Del’s to K-2 campus

Reports from Committees *(as necessary)*

Finance- Operations & Personnel *Debbie Clary, Chair*

Facility *Wes Westmoreland, Chair*

Action Items:

- Approval of Courtyard facility construction funds *Jayson Philbeck made a motion to approve the movement of monies up to \$400,000 to move forward with the Courtyard facility construction, Wes Westmoreland seconded the motion and movement of funds was approved by the Board.*

Curriculum *Pauline Cahill, Chair*

Board Development, Nominating, Bylaws and Legal Affairs Committee

Community Relations/Marketing/Grievance *Debbie Clary, Chair*

Enrollment Application/Lottery *Betsy Harnage, chair*

Safety and Security Committee *Sara Tongel, Chair*

Parent Liaison *Mike Jackson*

PCAEF Report *Betsy Harnage, Vice Chair*

Board Training *Debbie Clary*

New Business

Old Business

Adjournment *Mike Jackson made a motion to adjourn and Mary Stockham seconded. Meeting was adjourned.*