



Board Meeting Minutes

February 12, 2017

Board Attendees: Wes Westmoreland, Debbie Clary, Betsy Harnage, Dr. Pauline Cahill, Dr. Stephen Grinton, Jayson Philbeck, Bobby Horton

Administrative Attendees: Mr. Robert Brown, Mrs. Bianca Muller

Call to Order / Welcome – Wes Westmoreland, Chair

Conflict of Interest Statement - *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Public Comments – *No public comments were offered.*

Adoption of Agenda – Betsy Harnage moved to adopt the agenda as amended, moving a Report from Board Development to the top of the agenda. Stephen Grinton second, with the motion passing unanimously.

Board Development Committee - *Without objection the Chair moved the Nominating Committee report to the beginning and asked to consider Bobby Horton for Board membership to fulfill the rest of Micha Sturgis term. The Nominating and Board Development motion passed unanimously. Also, it was noted that Sarah Tongil will fulfill the duties of chair of Safety Committee.*

Approval of Minutes –Minutes were not sent to committee therefore delayed approval until March.

Headmaster Report – *Mr. Robert Brown – Reviewed report as presented to board. Report was accepted as presented to the board. The Finance committee recommended the budget adjustment, as presented in Brown’s report, be accepted. The motion from Committee was passed unanimously.*

Dean of Academics Report – *Mrs. Muller – Reviewed report as presented to the board. The Community Relations Committee asked that the school calendar for 2017-2018 be adopted as presented. The motion from Committee was passed unanimously. It was noted that the school calendar will be presented on the website.*

Reports from Committees

Finance/Budget – *Jason Philbeck; Debbie Clary, Wes Westmoreland – No additional report beyond adjustments made at the time of the Headmasters report. Cash on hand remains within the scope of the original budget as approved.*

Facility – *Debbie Clary; Wes Westmoreland, Bobby Horton – Debbie Clary states the four modulars have not been sold and the Board is working with Mr. Brown to advertise the modular units approved for sale. The new facility is currently on time and on budget and referenced report from Mark Patterson. The only change in planning was the relocation of the flag poles on campus.*

Curriculum – *Pauline Cahill; Betsy Harnage, Bobby Horton-- Pauline Cahill reviewed report as presented to the board. The high school curriculum and STEM integration were the main topics of discussion.*

Personnel – *Betsy Harnage, Pauline Cahill, Stephen Grinton – Budgeting recommendations will be presented during March, in preparation for the 2017-2018 school budget. No additional comments from committee.*

By-Laws and Legal Affairs — *Stephen Grinton; Brandon Jaynes, – No additional comments.*

Community Relations/Grievance — *Pauline Cahill; Debbie Clary, Board Parent Liaison, appointed faculty, up to two additional parents appointed by Headmaster. - About 300 PCA Proud Parent signs have been distributed. Committee will continue working on getting the word out about enrollment via Social Media and newspaper.*

Enrollment Application/Lottery — *Betsy Harnage, Stephen Grinton, Parent Liaison, Headmaster, Dean of Students and Academic Affairs – Betsy Harnage states there are about 200 initial applications.*

Parent Liaison – *no report at this time, as Bobby Horton was nominated today for fulfill*

Safety and Security - *There will be Code Red training next week*

PCAEF Report – *Debbie Clary – Noted new board members have been added to the Foundation. Also, dates for future events have been determined with Parade of Tables being the first, on April 29. A by invitation industrial intro event at Baker’s Vineyard will be held on June 1 and a golf tournament at Riverbend in October.*

Board Training – *Debbie Clary--addressed proper etiquette for board meetings.*

New Business – *none*

Old Business - *none*

Adjourn – *Betsy Harnage made motion to adjourn meeting. Stephen Grinton seconded the motion. All in attendance voted in the affirmative. Meeting adjourned.*