



Board Meeting Minutes
January 22, 2017

Attendees: Wes Westmoreland, Debbie Clary, Betsy Harnage, Dr. Pauline Cahill, Dr. Stephen Grinton, Jayson Philbeck, Mr. Robert Brown, Mrs. Bianca Muller, Bobby Horton (Facility Committee)

Call to Order / Welcome –Wes Westmoreland, Chair

Conflict of Interest Statement - *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda – *Dr. Cahill made motion to adopt agenda as presented. Jason Philbeck seconded the motion. All in attendance vote in affirmative. Motion is passed.*

Approval of Minutes – *Debbie Clary made motion to approve minutes of the last meeting, which was in November, as presented to the board. Dr. Cahill seconded the motion. All in attendance vote in affirmative. Motion is passed.*

Public Comments – *No public comments were offered.*

Headmaster Report — *Mr. Robert Brown – Reviewed report as presented to board. There were no action items in the January report. The report reviewed facility updates, Curriculum and Professional Development, Approval of Audit results, HR needs for 2017-18, Technology NCREN application completed, and enrollment steady at 578 students. No adjustments were needed to the budget.*

Dean of Academics Report — *Mrs. Bianca Muller – Reviewed report as presented. There were no action items in the report. The attendance summary showed a 97.3% attendance. The testing and accountability schedule was reported.*

Reports from Committees

Finance/Budget — *Jason Philbeck; Debbie Clary, Wes Westmoreland – Budget is on target with cash reserves growth positive and no adjustments.*

Facility — *Debbie Clary; Wes Westmoreland, Bobby Horton – Debbie reviewed Construction Progress report as presented by Mark Patterson. The new building timeline is on target.*

Curriculum — *Pauline Cahill; Betsy Harnage, Parent Liaison – The curriculum committee is continuing to review STEM presentation with Mr. Brown.*

Personnel — Betsy Harnage, Pauline Cahill, Stephen Grinton – Debbie Clary made a motion to go into closed session to discuss Personnel Bonuses for Administration. Stephen Grinton seconded the motion. All in attendance vote in the affirmative. Motion passed.

Upon closure of the closed session, a vote followed to allow Mr. Robert Brown to disperse \$14,000 of bonus dollars to Administrators. Betsy Harnage made the motion with a second from Stephen Grinton. All in attendance vote in affirmative. Motion is passed.

Board Development/Nominating — Wes Westmoreland, Betsy Harnage, Parent Liaison – Committee motions to add Jayson Philbeck to the Board. Betsy Harnage made the committee motion. All in attendance vote in affirmative. Motion is passed.

By-Laws and Legal Affairs — Stephen Grinton; Brandon Jaynes, - - no additional information.

Community Relations/Grievance — Pauline Cahill; Debbie Clary, Board Parent Liaison, appointed faculty, up to two additional parents appointed by Headmaster. - no additional information.

Enrollment Application/Lottery — Betsy Harnage, Stephen Grinton, Parent Liaison, Headmaster, Dean of Students and Academic Affairs – Betsy Harnage stressed the importance of continued work to increase enrollment.

Parent Liaison – - no report at this time.

PCAEF Report – Debbie Clary – several events are being planned as fundraisers with April 29 reserved for Parade of Tables, a joint effort with PEAK.

Board Training – Debbie Clary –no additional board training materials were presented

New Business – Wes Westmoreland informed Board that Micah Sturgis has resigned due to an out of town job.

Old Business - none

Adjourn – Stephen Grinton made motion to adjourn meeting. Dr. Cahill seconded the motion. All in attendance voted in the affirmative. Meeting adjourned.