



Minutes

May 3, 2020

Welcome – Debbie Clary, *Chair called the meeting to order at 1PM.*

In attendance via electronically: Debbie Clary, Wes Westmoreland, Betsy Harnage, Dr. Shelly Bullard, Pauline Cahill, Jeff Zeigler, Wendy Clary, Angela Brooks, Phyllis Nowlen, Mary Stockham, Jayson Philbeck, and Bobby Dearmin – Parent Liaison were in attendance.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda *with adoption Motion made by Betsy Harnage and 2nd by Wes Westmoreland, All Approved.*

Approval of Minutes *Wes Westmoreland made a motion to approve the minutes of the February April 2020 Meeting, Jayson Philbeck seconded the motion and the minutes were approved by the board.*

Administration Reports

Dean of Elementary Education Report *Wendy Clary presented the report as provided.*

Action Items:

- None

Facility

- Furniture quote was signed and returned.
- Library drawing by Connecting Elements did not reflect the changes from the drawings. They are reworking the library space.
- Flooring is scheduled to start demo first week in June with materials arriving third week in June.
- First floor in the new addition has sheetrock

Interviews

- Associate Dean
 - We are interviewing 4 candidates the week of 4/27 (one outside of PCA and 3 in-house candidates)

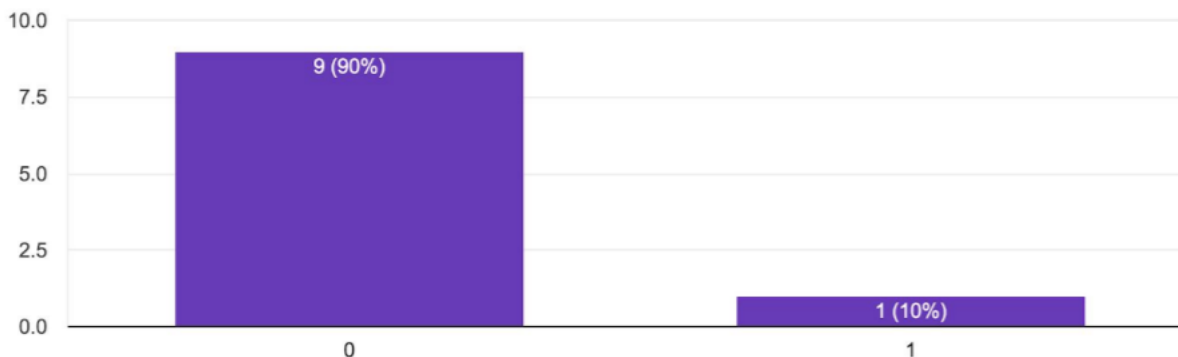
- There is one representative from each grade level (K-3) along with Brooks, Bullard, and Clary serving on the interview team for Associate Dean. ○ A decision will be made by May 8, 2020.

K-3 Teacher-2

- Currently, we have one position posted for a K-3 elementary teacher. ○ Interviews are being conducted beginning April 28th. ○ There is one representative from each grade level (K-3) along with Bullard and Clary serving on the interview team for K-3 teacher interviews. Remote Learning
- Packet Pick Up dates have been March 18th, March 30th, April 20th, and April 27th.
- Remote learning will continue with parents picking up/returning work on a weekly basis. Teachers are grading and giving feedback to students on returned work.
- Teachers are making themselves available to parents and families to answer questions and provide support. Many teachers are holding Zoom meetings with students and are guiding parents through the process of learning at home.
- The content is progressing through Core Knowledge domains and content that students will need as they proceed to the next grade level.

How many students have not turned in anything at all to date?

10 responses



Kindergarten Students

- We will be mailing out a little note and a book to our incoming kindergarteners.
- The kindergarten teachers have created videos introducing themselves to our new students and their families.
- There will be a letter going out to kindergarten students along with a \$10 gift certificate to the uniform department at Norris Merchandise.

Intermediate School Report *Dr. Tanya Watson presented the report as provided.*

Curriculum and Academics

- Teachers are providing feedback on packets each week. This feedback is communicated via Google Meet, emails, and phone calls.
- Instruction continues through written material included in packets as well as online via Google Classroom, Google Slides, and teacher videos.
- Transition meetings will begin in May. For example, 3rd and 4th grade teachers will meet to discuss what standards are left to cover in 3rd grade, and what concepts are critical for students to know at the beginning of 4th grade. This will help us prioritize the curriculum and focus on essential concepts when new material is being presented via remote learning.

Professional Development

- Middle school teachers meet every week via Google Hangouts. Teachers have also created a 6-12 Hangout that stays open; they post ideas, resources, questions, etc.
- Elementary school teachers are meeting every Wednesday during their common planning time via Google Hangouts to touch base with Dr. Watson. In addition, these teachers are meeting within their grade levels every day to collaborate.
- Teachers continue to use the chat function in Google Hangouts to ask each other questions and share important information.
- Joseph Hurdt has continued his weekly Tech Talk Tuesday hangout to support teachers with remote learning. This allows teachers to ask questions about technology issues they're having as well as share online resources they are using.
- Dr. Watson is creating professional development on block scheduling for 6-12 teachers. Information will include effective teaching strategies, structuring the 90 minutes, planning/pacing lessons, and student engagement.

Testing

- All state testing has been cancelled for this school year: End-of-Grade (EOG), End-of-Course (EOC), North Carolina Final Exam (NCFE), PSAT 8/9, PSAT 10, and SAT.
- AP exams will continue following schedule below:

DATE	TIME	SUBJECT	# OF STUDENTS
Mon, May 11	4:00 pm	US Government and Politics	39
Wed, May 13	2:00 pm	English Literature and Composition	13
Fri, May 15	2:00 pm	US History	15
Mon, May 18	4:00 pm	Environmental Science	25
Wed, May 20	2:00 pm	English Language and Composition	15
Fri, May 22	2:00 pm	Statistics	8

- Students will be able to take their exams on any device they have.
- Exams will have one or two free-response questions; no multiple choice.
- Most exams will be 45 minutes long and be open book/open notes.
- Make up testing is June 1 - 5.

Exceptional Children

- Dr. Watson is serving as Interim Director. Interviews are being conducted to find a replacement.
- Weekly PLC meetings are being held with the staff (special ed, speech, OT, Hearing) in addition to individual check-ins.
- Teachers are documenting the services they are providing (and time) to ensure continuation of services. We are still able to hold meetings and annual reviews remotely via phone conference, Google Hangout, or Google Meet.
- All new referrals that were still “in process” are on hold. The hold days will NOT count against the 90-day referral completion time limit. Re-evals are on hold as well if they require additional testing.

High School Report *Angela Brooks presented the report as provided.*

Action Items:

- None at this time.

Finance

- The school's financial standing is strong. The financial statements will be coming at the months end.
-

Curriculum and Academics

- Testing/Data
 - AP exams will be administered online. High School teachers have emailed students about the test specifics.
 - College Board is providing free online resources for students.
 - There are two different testing dates for each exam. The teachers who are teaching the AP courses have been in contact with students about these exams and information they need in order to complete this process. Dr. Watson will finalize this information.
 - For the 2019–20 exam administration only, **students can take a 45-minute online free-response exam at home.** Educator-led development committees are currently selecting the exam questions that will be administered.
- High School
 - We are still having school! Teachers are emailing students and families each day. Teachers have made packets for students to complete. These will be picked up each Monday until the end of school. Teachers are offering Google Hangout times for students to join and ask questions. Our teachers are doing an amazing job during this difficult time.
 - So far to date, the Senior Class of 2020 has \$3,409,368.00 in scholarship awards. That amount is an increase of \$367,584.00 from last month. We are so proud of this first graduating class.
 - Dr. Martin has started meeting with juniors and their parents virtually with Dr. David Parker to begin discussing plans for what students plan to do after graduation. They are reviewing students ACT and SAT scores as well as the admissions process for universities they are interested in.
 - High School Registration will begin in May. Dr. Martin and I will be sending information to families about registration and we would like to have students registered for classes before the end of the school year.
 - In order to reach out to all high school families and students I have printed postcards and will be mailing them out to each high school student to let them know they are being thought about. I just want to make sure they still feel connected to PCA and they receive a note of encouragement.
 - We have two seniors who are in jeopardy of not graduating. Parent contact has been made and we continue to monitor this situation.
 - Grading Policy Changes per State Board of Education:
 - Seniors

- **Fall Courses:** Students will receive grades for fall courses as already stored, year-long and semester. Fall grades will count toward GPA.
 - For year-long courses, the fall term grade will be counted into the GPA. Directions from the state will be provided at a later date for what that will look like.
 - For semester-long courses, the final course grade will be counted into the GPA.
- **Spring Courses:** Students will receive a Pass “PC19” or Withdrawal “WC19” based on their learning as of March 13 for spring courses.
- If a student has an F as of March 13 for graduation requirements, Pinnacle will provide an opportunity for students to continue the course through remote learning.
- **Number of credits needed for graduation:** In regard to the number of credits needed to graduate the state has allowed graduating seniors to pursue credits beyond the minimum State Board of Education requirements but may not require more than the state minimum requirements for graduation through June 30, 2020.
- For seniors currently enrolled and passing elective courses beyond state graduation requirements, credit can be awarded as described in this document above.
- The CCP courses being offered through CCC are still available for students to complete online. This will allow students to finish these courses and potentially earn college credit or their Associate in Science Degree.
- **High School Students-Grades 9-11**
 - Students in grades 9-11 and non-graduating seniors will choose how each final course grade will appear on their transcript for their currently enrolled courses, year-long and semester courses. If students cannot be reached to make a choice, they will be permitted to do so after school buildings re-open.
 - **Option 1:**
 - Report the numeric grade, their highest grade representing either their learning as of March 13 or as improved through the semester as remote learning continued.
 - Students will receive course credit.
 - The numeric grade and quality points for each course will be used to calculate GPA.

- Option 2:
- Report a PC19 or WC19.
- Students opting to receive a PC19 will receive course credit. PC19 or WC19 will not impact GPA.
- WC19 receives no course credit but students could take advantage of future credit recovery or repeating a course for credit.

Community Relations

- We are looking at ways to spotlight seniors and their accomplishments in various ways. Some of the ways we have done this have included:
 - Senior Door Decorations - We asked senior parents to decorate their door and send a picture and we are posting those on Facebook.
 - Senior Spotlight on Facebook began on April 23rd - this is a slide presentation that gives a blurb on seniors and showcases pictures from birth to present.
 - Senior yard signs that were ordered and placed in senior yards the week of April 27th.
 - Senior Acceptances - Dr. Martin contacted various universities that our students have committed to and they have been sending us videos from their admissions offices congratulating our seniors by name. We are also posting these videos as well.
 - We are planning a Senior parade and honoring each of our seniors with a special gift basket prepared by our student body and their parents. We are asking students to provide a list of items they like, where they plan on attending college, etc. and then we will give them their gift basket on the parade day from their PCA family.
 - We are looking at having a few other ways to celebrate seniors and will keep you all informed.

Extracurricular

- Due to COVID -19, we are postponing Prom until July. We are waiting to hear back from venues, but we think it would be nice to have our students together in a relaxing atmosphere to help close out the school year.
- We are excited to celebrate our seniors and their upcoming graduation. We are developing a plan for postponing graduation and senior awards night until July. We are looking to send information home to parents and students about these evenings at the beginning of May.

Classical Foundation Program *Dr. Ziegler presented the report as provided.*

As part of the Classical Foundations Program approved by Pinnacle Classical Academy's board of directors at its March board meeting, the school will host a Classical Foundation Lecture and Dinner each fall and spring:

Each fall and spring, there will be a Classical Foundation Lecture and Dinner. Lectures will be arranged in conjunction with the Foundation for Economic Education, unless previously decided by the Foundation chairman in conjunction with the school's administration. Lectures will be arranged by June 30 of the preceding school year. During the typical lecture, an accomplished scholar delivers an informative and engaging lecture on a founding principle or principles to high school students during the school day. The lecture is followed by a meeting with faculty and staff after school to discuss pertinent topics in history, economics, and education, and then followed by an invitation-only dinner with local political, community, and industry leaders.

During the 2020-21 school year, David Bobb has agreed to be our fall speaker on November 16, and Lily Tang Williams has agreed to be our spring speaker (date TBD).

David Bobb's biography

(<https://billofrightsinstitute.org/about-us/team/institute-team/david-bobb-president/>):

David joined the Bill of Rights Institute as president in 2013 and has worked for twenty years at the intersection of civic engagement and education reform. Having taught courses in American politics and public policy in the history and political science departments of Boston College and Hillsdale College, he was also founding director of a national civic education program for high school teachers at Hillsdale College, as well as the Allan P. Kirby, Jr. Center for Citizenship and Constitutional Studies, in Washington, D.C. David has designed online educational programs used by more than half a million participants and is a nationally-recognized proponent of civic education that engages the hearts and minds of students. Author of *Humility: An Unlikely Biography of America's Greatest Virtue* (HarperCollins, 2013), David has written for the Wall Street Journal and Fast Company, among many other publications. He earned his Ph.D. in political science from Boston College, where he received fellowships from the Pew, Earhart, and Bradley Foundations.

Lily Tang Williams's biography (<https://epconference.org/speakers/lily-tang-williams/>):

LILY TANG-WILLIAMS was a Chinese lawyer and law assistant professor who became an American businesswoman and liberty activist. Born to illiterate working-class parents in China's western Sichuan province just before the Cultural Revolution, Lily Tang Williams directly witnessed Chairman Mao's takeover and the horrors his regime inflicted. She grew up experiencing extremely poor living conditions, food rationing, political and social chaos and, of course, Communist indoctrination.

Eventually, she graduated from Fudan University in Shanghai with an undergraduate law degree. After graduation, she was selected to continue as part of the law school faculty, as well as practice corporate law in Shanghai as China began to rebuild its economy. In 1988, Lily Tang Williams decided to study in the U.S.,

leaving her position with only \$100 in her pocket and \$1200 in debt to her American sponsor, a Fulbright professor at the University of Texas at Austin. Though she could not speak English fluently she was determined to achieve success in this country, earning a Master's degree in Administration and Planning from the School of Social Work at the University of Texas at Austin.

Experience in the American economy contrasted sharply with the Communist indoctrination she endured in China. She became an avid student of liberty, free market and free enterprise. Lily became a U.S citizen and for the first time in her life, she voted in 2000.

Ms. Williams will speak at Pinnacle Classical Academy in cooperation with the Victims of Communism Memorial Foundation (<https://www.victimsofcommunism.org/>), a non-profit organization authorized by a unanimous Act of Congress in 1993.

Tax Returns: Basic Overview
Form 990, through Line 18
Pinnacle Classical Academy and Area Charter Schools
(does not include financial data from associated school foundations)
April 27, 2020

Pinnacle Classical Academy

	2017-18	2016-17	2015-16	2014-15
voting members of governing body	7	7	7	NA
independent voting members of governing body	7	7	7	NA
employees	102	77	55	NA
volunteers	50	50	50	NA
contributions and grants	5,657,234	4,248,993	3,218,514	2,599,625
program service revenue	0	0	0	0
investment revenue	-110,290	0	0	0
other income	194,834	141,661	160,110	110,605
total revenue	5,741,778	4,390,654	3,441,624	2,710,230
grants paid	0	0	0	0
salaries, other	4,402,173	2,451,032	1,902,513	1,448,634
fundraising	0	0	0	0
other expenses	2,221,589	1,873,171	937,658	764,591
total expenses	6,623,762	4,324,203	2,840,171	2,213,225

Head Master Report *Dr. Shelly Bullard presented the report as provided.*

Action Items:

- None

Curriculum and Academics:

- Teaching and learning is still happening during this unusual time. Our teachers are in contact with students each day. We continue to send packets home each Monday and receive completed work at that pick up. Teachers are offering Google Hangout times for students to join and ask questions. Our teachers are doing an amazing job during this difficult time.
- We have two seniors who are in jeopardy of not graduating. We have sent numerous emails as well as phone calls and letters to their physical address. We are continuing to monitor these students and their work.

Professional Development:

- Mr. Hurdt has started an online tech meeting once a week with teachers. Tech Tuesdays have been a time for him to have a discussion with teachers about tech ideas as well as a time they could ask him questions as we are moving to remote learning. Mr. Hurdt, Mr. Putnam, and the teachers have been sharing great ideas and we have adjusted some based on their feedback. The sessions are very well attended and seem to be beneficial to the staff.

Legal / DPI:

- Submissions for the Performance Framework were submitted. Submissions for April include:
 - Fire and Health Inspections
 - Civil Liability Insurance
 - Criminal Background Check Policy

Community Relations:

- We are continuing to communicate with our parents and families. We are working to make this time as special as we can for our Seniors, engage and welcome our new kindergarten class and keep in contact with our current students. We are utilizing social media, our webpage, email, phone calls and mailings to keep our families connected to PCA.

Testing:

- Update included in Dr. Watson's report

Exceptional Children:

- Update in Dr. Watson's report

High School Guidance Counselor

- Report is attached
- Highlights include that our scholarship number continues to rise. Our current scholarships are \$3,409,368.00 in scholarship awards. That is an increase of \$367,584.00 from last month.

Human Resources:

- The Administrative team has started attending job fairs and conducting interviews for the 2020-2021 school year. We have already interviewed several qualified and spectacular candidates. We would like to proceed with hiring the most qualified candidates once new positions are approved so that we are well on our way for next year.
- We have hired Miss Savannah Terry for our High School English position.
- We have made other offers and are waiting to hear back from applicants.

Finance:

- Update from Mrs. Brooks

Athletics:

- Please see attached Athletic Director Report.
- We would like to add Cross Country for next year. We would only host one meet but have a lot of interest from the success of the Running Club.

Enrollment Report

- Projected Enrollment Numbers for 2020-21

	Current	Final Apps	Total #s for 20-21	Waitlist
K	0	120	120	14
1	119	4	123	18
2	103	13	116	8
3	102	11	113	2
4	99	2	101	7
5	80	14	94	5
6	96	5	101	9
7	88	9	97	1
8	62	5	67	0
9	53	2	55	5
10	53	0	53	9
11	31	0	31	2
12	33	0	33	0
	919	185	1104	80

- Current Enrollment

- Currently, we have 947 students enrolled. We have had 1 student withdraw in the last month

Enrollment as of 4/28/20:

Grade	Students
Kindergarten	119
First	103
Second	102
Third	99
Fourth	80
Fifth	96
Sixth	88
Seventh	62
Eighth	53
Ninth	53
Tenth	31
Eleventh	33
Twelfth	28
Totals	947

- Enrollment at 20th day

- As of the 20th day of school, we had 988 students enrolled.

Board Updates

Miscellaneous Board Updates

PCAEF Update – scholarships update

New Business –

- discussion on new marketing ideas and opportunities to congratulate Pinnacle Seniors each day and to advertise the great success of PCA.
- Discussion on avenues to track and keep in touch with graduating Seniors and their success after they leave Pinnacle.
- Dr. Bullard will be representing PCA on the State Coalition.

Old Business

Adjournment *Betsy Harnage made a motion to adjourn and Wes Westmoreland seconded. Meeting was adjourned.*