



Minutes

January 14, 2018

Welcome – *Debbie Clary, Chair*

Attendance – Debbie Clary, Betsy Harnage, Wes Westmoreland, Bianca Muller, Mike Jackson, Pauline Cahill, Jayson Philbeck, & Robert Brown also present were representatives from Acadia NorthStar, Mary Culver, Edith Shumate, Amanda Guevara & Michael Shumate.

The meeting began at 2:00 pm.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda - *Betsy Harnage made a motion to adopt the agenda & Wes Westmoreland seconded. The agenda was adopted unanimously.*

Approval of Minutes *November 12, 2017 meeting*

Wes Westmoreland made a motion to approve the minutes of the November 12, 2017 meeting & Jayson Philbeck seconded, the Minutes adopted unanimously

Public Comments *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee.*

Representatives from Acadia NorthStar were introduced – Mary Culver, Edith Shumate, Amanda Guevara, Michael Shumate

Headmaster Report *Mr. Robert Brown*

In the facility portion of the report Mr. Brown noted that the road widening is done and the costs have not over-run the budget.

Mr. Brown also stated that they are working on the curriculum for 2018-2019 school year.

He reported that the school is in compliance with the DPI and OCS with the Charter School Framework and there are no issues with the audit which has been presented in the board package and will be posted

on the website.

In the Community Relations part of his report, Mr. Brown reported that Joel Shores did presentation on dangers of online activity. He stated that 25-30 parents were in attendance for the presentation. He stated that Singapore Math expo is coming up in February & Singapore Word Problem night is being planned.

Current budget statements found in the report were discussed and Mr. Brown explained the Surplus & Cash report .

Copies of Latest Budget suggested adjustments were handed out by an Acadia Northstar representative through December 31, 2017. It was noted that PCA only has one debit card and writes limited hand checks . Acadia Northstar is trying to begin having a presence at the board meetings. The board was given changes to be considered by the Finance Committee in accounting procedures. Robert Brown had no idea Acadia was making recommendations and wanted it on the record that he does not appreciate the comments or suggestions without being able to discuss with Finance Committee of his board prior to presentation. The Acadia Northstar representative stated that they are trying to get the Board and the Accounting Firm on the same page. She also stated that the adjustments have not been made they are just recommendations. Board Chair Debbie Clary stated that they cannot make any changes at this time as they were not aware of the recommendations and will consider after Finance has an opportunity to review.

Mr. Brown continued with his report stated that there will be approximately \$400,000 remaining in constructions funds that will be attributed to the construction of a field house and storage building, which has been approved by USDA.

Mr. Brown had a New Item to bring to the board. He stated that three PCA teachers, one in 3rd, one in 4th and one in 5th grade earned state bonuses for student performance on the EOG tests in reading. The bonuses are \$3,000 for 3rd grade and \$2,150 for 4th and 5th grade. Pauline Cahill feels that a press release should be done. Mr. Brown agreed to work on a press release.

Mr. Brown then discussed the athletics section of his report. He stated that JV Basketball is 3-0 & they have one more home game. Attendance has averaged over 200 people per game. The next home game will be January 23. He stated they are looking to move into conference play however the Gym is not configured correctly. The gym was built with middle school and elementary courts and not high school court.

Human Resources: Mr. Brown stated that he needs to go ahead to start securing teachers for next year. Chair Debbie Clary stated that she did not feel it needed to be voted on at this time but will be approved at the time of hire and contract presentations. Mr. Brown stated that the school needs another math teacher, which was expected by the board to move forward.

Dean of Students Report Mrs. Bianca Muller

Mrs. Muller stated that the only Action Item is to vote on the school calendar for 2018-1019. She stated that there are two open house nights in August. She also stated that August 22nd is the first day of the school year and May 31st is the last day. This will be a total 173 days. K Day is Friday March 29th. There are only 2 half-days.

A Motion was made by Jayson Philbeck to accept the 2018/2019 School Calendar & Betsy Harnage Seconded the motion. The board voted unanimously to accept the 2018/2019 School Calendar.

Mrs. Muller stated that attendance is still very high and is around 96%.

Mrs. Muller went over the Testing and Accountability section of her report.

There was a discussion of Math in Focus, which is Singapore Math Americanized. Mrs. Muller stated there are video links to help parents who are seeking additional assistance with math for their student..

Pauline Cahill stated that the Reading Scores were very good!

Reports from Committees *(as necessary)*

Finance- Operations & Personnel *Debbie Clary, chair*

There was no additional report or discussion beyond the Headmasters report and Acadia's comments and suggestions made previously.

Finance – Facilities *Jayson Philbeck, chair*

Mr. Philbeck said he and Mr. Brown are Working on USDA packet for Phase II. Chair Debbie Clary stated that Phase II may be \$5,000,000 or \$6,000,000.

Facility *Wes Westmoreland, chair*

Mr. Westmoreland stated that the committee is working through the punch list with Beam Construction very slowly. He stated it is a work in progress. He has concerns on what the resolution is going to be and see where it goes.

He stated that fo

r the field house he was working with Holland & Hamrick. He stated that Roger is meeting with Charlie Morrison and Strickland to see what we can build within our budget.

In the Phase 2 portion of his report, he is trying to get interviews with architects to see who is going to work on Phase 2 and at the next meeting will be asking to hire an architect.

Curriculum *Pauline Cahill, chair*

No additional on Curriculum

Board Development, Nominating, Bylaws and Legal Affairs Committee *Steve Grinton, chair*

Nothing at this meeting

Community Relations/Marketing/Grievance *Debbie Clary, chair*

Chair Debbie Clary stated that advertising space had been purchased on the digital billboard at the Walgreens which will have Kindergarten marketing. It will rotate for 8 seconds every 2 minutes. Facebook ads are also going up for Kindergarten enrollment.

Enrollment Application/Lottery *Betsy Harnage, chair*

Mrs. Harnage stated that enrollment was kicked off at the Mush, Mutts and Music Festival. She stated that they will be able to fax their application but they will have to drop the original in the mail or by the campus

Mr. Brown says there are 106 applications to date.

Mrs. Harnage stated that they are starting to make ads on Facebook and it is supposed to hit all of Cleveland County. Yard Signs are brought to each PEAK meeting. Last day for lottery is March 6th & applications received after that goes on bottom of wait list. March 12th is lottery and will be held in the Gym at 6pm. Mrs. Harnage is asking all board members to attend.

Safety and Security Committee *Sara Tongel, chair*

No additional report beyond the headmasters comments and the scheduled presentations from Captain Joel Shores.

Parent Liaison *Mike Jackson*

Mr. Jackson stated that \$9,100.00 was raised at the book fair. He also reported that a group of volunteers spread gravel at the playground last month and the Spirit Rock is closer to installation. He stated that he would be getting volunteers for enrollment assistance. Chair Debbie Clary will need to schedule John Carter, WBTV to emcee the Parade of Tables event in April.

PCAEF Report *Betsy Harnage, Vice Chair*

Mrs. Harnage reported that the Black, Red & White Gala will be Saturday February 17, 2018 and the event would be from 7-11 PM. Table sponsorship is \$1200.00. Cost is \$125.00 for individual and \$250.00 for couple. There are a total of 32 tables and the estimated profit is \$20,000 and the proceeds will go towards the media center.

Board Training *Debbie Clary*

A couple of articles were emailed to the board. One was a study from Helen Ladd. The study failed to mention that LEA is getting 26% for students they don't serve.

New Business

Mr. Brown announced that February 15th is open house for prospective students. A press release will be sent.

Old Business *None noted*

Adjournment

Wes Westmoreland motioned to adjourn with Betsy Harnage second. All voted to adjourn. The meeting ended at 3:05 pm.