

Dare to Soar



PINNACLE

CLASSICAL ACADEMY

Board Meeting Minutes

March 9, 2014

Call to Order / Welcome –Debbie Clary V-Chair

Attendees: A quorum of Debbie Clary, Betsy Harnage, Gary Ritchie and Dr. Pauline Cahill. Absent were: Wes Westmoreland, Dr. Carolyn Jackson and Dr. Stephen Grinton

Approval of Minutes --February Board Meeting Minutes – *Motion made by Betsy Harnage , seconded by Gary Ritchie. All in attendance voted in the affirmative. Motion passes.*

Public Comments – *none*

Reports from Committees

Legal — *Brandon Jaynes – No updates*

Lottery-Enrollment Report – *Betsy Harnage— Dr. Robertson presented: Lottery 134 names as of 3/7/14, (Kindergarten has – 67). Would like to have 3 K classes for the following school year. Betsy suggested sample lottery run through on the morning of 3/22/14 with Shawn Blanton from TJ assisting with button management. Will start at 2 pm 3/22/14. Applications will continue to be taken after lottery and will be dated and names will go at the end of wait list from lottery.*

Facility Report—*Debbie Clary – 1st Floor Renovation was discussed concerning building codes that would apply and average cost of bringing the space to school use code for a STEM Lab or potential classroom space as needed. . Cost approximately \$8,800 to include additional electrical needed for appropriate lighting.*

USDA loan process is moving along with one final marketing step left that should last approximately 2 months for public notice periods. The 501c3 has been received. Congressman McHenry’s office assisted.

Facilities search for 3-4 classrooms continues with a presentation of options to parents and teachers to be offered in the near future. Parents have also expressed a need to make decisions on how to use the Greenhouse. PEAK and teachers researching uses

since electricity will not be needed for spring – summer months. Board asks PEAK and Dr. Robertson to come back to the Board on how to utilize the Greenhouse as part of the STEM curriculum.

Finance/Budget – *Gary Ritchie – Report presented with small adjustments /changes explained by Acadia and Gary. Motion made by Gary Ritchie, Seconded by Dr. Cahill. All in attendance voted in the affirmative. Motion passes budget report approved.*

Electronic report sent to Board; covering two months in this month's report. As a reminder reports are needed as early as possible for review – earliest available Friday before meetings.

Curriculum– *Dr. Carolyn Jackson— absent; Dr. Cahill presented information received accumulated about the IB curriculum. Through middle school compares very closely with what PCA is currently doing. The committee will continue on IB information quest. Monies for application will need to be added to the next school budget. Dr. Robertson commented that a curriculum coordinator will be needed and PCA will need to merge common elements of all curriculum including Core Knowledge Sequence.*

Marketing – *Debbie Clary – Thursday, March 6th had a Townhall at St Mary's and a final townhall after today's board meeting. Continuing to update press releases. KM City Hall business display will be up for the next month and Betsy Harnage will represent the school. Wes toured several guests from Elizabeth Church recently. Lt. Gov. Dan Forest will visit PCA on Tuesday, March 11 and will enjoy a tour with our student guides. Parents are continuing to write letters in support of PCA and sending to the Shelby Star, Shelby Shopper – and all Community papers.*

Uniform Committee – *Dr. Pauline Cahill-- Will add a gym uniform for 6th & 7th grade students. Samples will be presented with choices to make for gym class. The committee is considering choices from two vendors at this time and will present at the PEAK meeting.*

Headmaster Report — *Dr. Danielle Robertson- General information presented with make up of inclement weather days at the top of parent questions. Make-up days will be presented to parents in all media formats currently being used. Additional time required can be add to end of school calendar. MAP testing overview presented.*

New Business — *Dr. Cahill ask that the board reevaluate policy for background checks concerning classroom volunteers. PCA policy states each year for parents. Emails from our attorney indicate that it is school policy as to how often to require the same parent to get a criminal background check. Dr. Pauline Cahill made motion that Parents would be*

required to have criminal background checks once every two years in order to volunteer at the school and Volunteer Teachers/Professors retired from an institution that required the criminal background check, within the last 36 months will have any additional background checks by PCA waived in order to be part of the Volunteer Professor program. Motion seconded Betsy Harnage. All in attendance voted in the affirmative. Motion passes.

Betsy Harnage asked for budget purposes that Dr. Robertson provide a description of job requirements for positions of the Art and Music teachers as well as the Dean of Academics role.

Board Training Minute— *Dr. Carolyn Jackson—absent*

Old Business – none

PCA Education Foundation — *Betsy Harnage presented. PCAEF just completed a successful event with the Celebrity Waiters fundraiser in which the proceeds will be dedicated to the renovations of the first floor for the STEM Lab and student furnishings needed for the Lab. The committee is currently meeting to discuss the next event which is scheduled for September.*

Adjourn – *Motion to adjourn made by Gary Ritchie, seconded Dr. Pauline Cahill. All in attendance voted in the affirmative. Meeting was adjourned.*