

Dare to Soar



PINNACLE

CLASSICAL ACADEMY Board Meeting Minutes

January 12, 2014

Call to Order / Welcome –Debbie Clary, Chair

Attendees: *Debbie Clary, Wes Westmoreland, Betsy Harnage, Gary Ritchie, Dr. Carolyn Jackson, Dr. Stephen Grinton, Dr. Danielle Robertson, Dr. Pauline Cahill.*

Change in Agenda - Motion made by Dr. Cahill, seconded by Betsy Harnage, all in attendance vote in the affirmative. Motion passes.

Action Concerning Chair-Motion to Elect New Chair and Vice Chair - Debbie Clary makes motion, Dr. Jackson seconds, all in attendance vote in the affirmative. Motion passes. Wes Westmoreland will be PCA Board Chair, Debbie Clary will be PCA Board Vice Chair.

Approval of Minutes --December, 2013 Board Meeting Minutes – *Debbie Clary submits a change in the December 1, 2013 minutes. New Business – Set Meeting Calendar Proposed section from September 4th to the corrected date of September 14th. Motion made to make change by Dr. Grinton, seconded by Gary Ritchie, all in attendance vote in the affirmative. Motion passes. Secretary will recorded change in minutes as noted.*

Public Comments – No Public Comments

Reports from Committees

Legal – *Brandon Jaynes – Debbie Clary – In the February meeting we will continue with Open Meetings and expectations of the Board.*

Lottery-Enrollment Report – *Betsy Harnage— Enrollment started January 3rd – March 14th. All applications due to the School by March 14th. Dr. Robertson expects to have a Lottery on Saturday, March 22nd at 2 pm in the PCA Cafetorium. PCA will add 62 new students making a total of 370 students. All dates posted on line and Facebook.*

Facility Report – *Wes Westmoreland—Debbie Clary --USDA update – Expend monies for Environmental Engineer. Report expected by next PCA Board meeting in February 2014. Wes Westmoreland stated they are continuing to work with architect on plan for school working within budget. Modular units will be purchased for additional classrooms. Hope to have estimates and budget by February meeting.*

Finance/Budget – *Gary Ritchie – Jennifer from Acadia reviewed final report for 2013. Budget changes recommended by Finance Committee as presented no second required. All in attendance vote in the affirmative. Motion passes.*

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Parent Representative Board Member – Dr. Pauline Cahill- Several uniform companies are recruiting PCA. School tours started Friday, January 10th. No grievances to report.

Community Relations/Marketing – Debbie Clary—Press release has been sent about School Tours. Betsy Harnage & Dr. Jackson again have the opportunity to present to Kings Mountain Town Hall. Weather has prevented land prep for new school location and signage. PCA website is up to date. Dr. Cahill will include information on the new school location at the January PEAK meeting.

Headmaster Report — Dr. Danielle Robertson – Reviewed report as presented. Dr. Robertson requested the SSMT Procedures for Student Services, 504 Procedures for Student Services, Student Portfolios for Grade 3, and Student Personalized Educational Plans policies & forms to be approved by the Board. Dr. Grinton makes motion to approve polices & forms, Dr. Jackson seconds. All in attendance vote in the affirmative, motion passes.

Curriculum Report – Dr. Stephen Grinton – Reviewed the IB Authorization Process, Fees and the PCA Board’s commitment to support the IB endeavor. Reviewed requirements necessary for Primary and High School grades. Dr. Grinton and Dr. Jackson to work with the Finance committee to gather more information on conceptual figures on program and present to the Board.

New Business – Dr. Grinton makes motion for all reports as presented by committees be accepted, Gary Ritchie seconds. All in attendance vote in the affirmative. Motion passes.

Old Business – No old business.

Board Training Minute— Dr. Carolyn Jackson & Brandon Jaynes: Open Meetings/Closed Meeting Sessions – Dr. Jackson restated the requirements of Open Meetings - Open to the Public, meet regularly, have functioning committees. Brandon Jaynes will review Closed Meetings at the February 2014 meeting.

PCA Education Foundation — Betsy Harnage – PCAEF will meet following the PCA Board meeting concerning the Celebrity Waiter event on February 22nd. Email Debbie Clary with any Waiter suggestions.

Closed Session:

Chair Wes Westmoreland states a Closed Session is required for Personnel reasons:

Betsy Harnage makes motion to go into Closed Session, Dr. Jackson seconds. The closed session lasts for approximately 5 minutes. Closed session ends.

Adjourn – Gary Ritchie makes motion to adjourn.