

Dare to Soar



PINNACLE

CLASSICAL ACADEMY

Board Meeting Agenda *November 10, 2013*

Call to Order / Welcome –Debbie Clary, Chair

Meeting was opened by Debbie Clary with a quorum present. Debbie Clary, Gary Ritchie, Dr. Carolyn Jackson, Dr. Stephen Grinton, Betsy Harnage, Dr. Pauline Cahill.

Approval of Minutes --October Board Meeting Minutes *Dr. Jackson made a motion to approve minutes as presented. Gary Ritchie seconded the motion with unanimous approval by the Board.*

Public Comments – *No Public Comments were offered.*

Capital Campaign –Morgan Boardman

Mr. Boardman of RSI Stewardship, a Pursuant Company, presented program on Capital Campaign for PCA Board members. The process begins with a Planning Study / Feasibility Study consisting of Phase I – Preparing for the Study, Phase II - Listening, Phase III – Producing the Study Report, Phase IV – Presenting the Study Report (Phase I – III each lasting approximately 3 – 4 weeks). Mr. Boardman would be working with Mr. Joel Mikell and a Study Director. The Board will consider RSI for the Capital Campaign.

Reports from Committees

- **Legal** – *Brandon Jaynes – Debbie Clary – No Legal Report was presented. December Open Meeting and Public Meeting will be held on December 1st. Public Notice & Public Records and Request will be discussed in this PCA Board Meeting.*
- **Lottery-Enrollment Report** – *Betsy Harnage— Enrollment Policy and 2014 – 2015 Lottery were discussed. Registration period for 2014 – 2015 School Year will begin on January 3, 2014 and end Friday, March 14, 2014 at end of the school day. March 22, 2014 is the date for the 2014 – 2015 Lottery. Questions to be clarified with the Enrollment Committee concerning how siblings and multiple births are handled. Policy to be reviewed by Attorney. The Board will review and vote on the Enrollment policy in December.*
- **Facility Report**—*Wes Westmoreland—Debbie Clary --USDA update – Debbie Clary stated the third hurdle in process has been cleared. Approved to move forward. Step 4 completed and submitted to move the loan process forward. A Public Meeting is scheduled for December 1st at 3 p. m. about the use of the land to build the school on Joe’s Lake Road. Community will be invited to voice any concerns or appreciation. Ad placed in local newspaper announcing meeting date, time and location. Still have a few reports to be completed, such as an Environmental report. We do not expect any problems.*

- **Finance/Budget** – Acadia NorthStar-Jennifer McCluney - Linda Jenkins, Gary Ritchie and Linda Jenkins presented the Finance Report Summary of Activities. Discussion was held concerning the use of the Grant moneys received. A clarification will be provided by Dr. Robertson on the distribution of money from the grant and Debbie Clary will conduct an email vote if necessary. The updated budget for October was approved by the board in a unanimous vote with Gary Ritchie making a motion to approve and Dr. Jackson making the second motion.
- **Curriculum Report** – Dr. Stephen Grinton/Dr. Carolyn Jackson – Dr. Jackson presented Curriculum Report. Northwest Evaluation Association Measure of Academic Progress (MAP) testing will take place the week of November 11th. The Chrome Books have been tested in each of the classrooms as the students completed a practice test for MAP. It is anticipated that staff development opportunities from NCDPI regarding new technology and 21st century skills can be planned in the future for PCA teachers.
- **Parent Representative Board Member** – Dr. Cahill reported the need to utilize a second uniform vendor for the purpose of size and variety. The uniform committee was asked to meet and discuss the needs. Dr. Pauline Cahill made motion to recognize the need for an additional uniform choice for PCA. Dr. Carolyn Jackson seconded the motion with unanimous approval by the PCA Board.
- **Community Relations/Marketing** – Debbie Clary stated a PCA parent has volunteered to clear the land on Joe's Lake Road. Only signage stating the Future Home of Pinnacle Classical Academy, will be put up at this time.
- **Headmaster Report** – Dr. Danielle Robertson- please review the report, no action items at this time due to Dr. Robertson's absence for health reasons.

New Business – PCA Board recited Mission Statement. Dr. Cahill asked that we all be reminded at each meeting of our mission for the school, children and community. No other new business presented.

Old Business – No Old Business presented.

Board Training Minute— Dr. Carolyn Jackson reminded the Board that they have had training and understand each of their roles. The Community has not had this training and will need to understand the roles of a board vs. the roles of the administration. The PCA Board does not have 'management duties' – that is Dr. Robertson.

PCA Education Foundation – Betsy Harnage – The Education Foundation has determined Saturday, February 22, 2014 as the 2nd Annual Celebrity Waiter Dinner at the Cleveland Country Club. Tickets will be on sale in December.

Adjourn – Dr. Carolyn Jackson made motion to adjourn. Dr. Stephen Grinton seconds, motion passed unanimously.