



## Ordering school lunches has never been easier!

Pinnacle Classical Academy has partnered with TGMH Caters and BOONLI for 11 years to provide a secure, fast, and easy-to-use online ordering system that allows parents and guardians to view our lunch menu, order, prepay and manage student and teacher lunches from their smartphone, tablet or computer.

**\*\*Parents, PLEASE choose your teacher and room your child eats lunch with as the teacher and room associated with their account to avoid delivery confusion and missed deliveries. Thank you!**

Registration and Ordering starts on: August 19th (We ARE NOT delivering lunches the 1<sup>st</sup> 3 days of school. We begin delivering on Monday, August 26th to give time to learn Teacher/Room info at 8/19 Open House.)

### GETTING STARTED

#### NEW PARENTS

- 1) Go To: <https://tgmhcater.boonli.com/login> (please bookmark this page)
- 2) Click on Register: Password is: PCA1, add account, profile(s) information
- 3) Sign In with a username & password
- 4) To begin ordering click on the calendar date – First Lunch Delivery is: 08/26

#### RETURNING PARENTS

- 1) Go To: <https://tgmhcater.boonli.com/login> (please bookmark this page)
- 2) Sign In with your username & password (or change password through forgot password option)
- 3) Choose student needing new location, add their info for the new school year & click “update profile”
- 4) If a student has graduated, select their name & click “remove profile”
- 5) Once all profiles are updated with teacher location during lunch you can begin placing orders by clicking on calendar date

PROGRAM INFO – *(also available online once you are logged in to your account)*

**ORDERING DEADLINE EACH WEEK IS SUNDAY@4:00 PM UNLESS YOU GET AN EMAIL OTHERWISE**

**YOU NEED TO CHANGE OR CANCEL YOUR ORDER** Changes can be made during the OPEN ordering period. An OPEN period is until Sunday at 4:00 PM EST for the following week. Credits for cancellations will be applied to your next order. Once the ordering period has closed, your order is FINAL. Go to the site for specific instructions about how to cancel or change an order placed.

**YOU FORGOT TO PLACE YOUR ORDER** After the ordering period of Sunday 4:00pm has closed, late orders are NOT accepted. We apologize for any inconvenience this causes you, but we must have a cut off time to process the orders for the week. We encourage ordering lunches weeks in advance so you don't forget to order on a busy week. Ordering is available for the whole semester.



## CREDIT FOR A MISSED LUNCH

- **Due to Illness, Vacation, etc.:** Credits are not applied due to illness, as we have already purchased and planned the meal for you.
- **Due to School Cancellation:** Credits will ONLY be issued by TGMH Caters due to the school being cancelled when school is cancelled by 7 am the day of lunch. This credit will occur automatically and will be available in your account within a week after the cancelled day.

## ADDITIONAL INFORMATION

- **TECHNICAL SUPPORT (help navigating the site):** email tgmeetinghouse@gmail.com
- **PAYMENT INFORMATION** The site accepts payment by Debit Card or Credit Card: Visa/AMX/MasterCard/Discover
- **Ordering for more than 1 person?** Please be sure to add all items for each student(s) into the shopping cart BEFORE checking-out.
- **MINIMUM ORDER FEE:** A \$1.00 fee will be charged for orders under \$15.00 – for new and changed orders.

Be sure to proceed to checkout and process your payment. Orders that are left in the shopping cart will NOT be processed and your student(s) will not be included in the lunch service 😞.

## ORDERING OPTIONS:

- Drinks – Water, Milk, Juice, Lemonade - Large Combo comes with 2 drinks; Additional drinks and chocolate milk are available for purchase
- Daily Hot Combos come with side(s) listed on the menu and a drink (Regular \$3.95; Large \$4.95)
- Daily Hot Entrees are ACP, Fettucine Alfredo, Buffalo Wings, Walking Tacos and Greek Chicken Plate
- Various Spuds, Salads, Wraps, Rice Bowls, Noodle Bowls and Chicken Salad Plates
- Sides (salad, pasta, fruit), desserts (parfait, cookie, brownie) and condiments are available for ordering

Please make sure your student knows the following about their order (Most K-3 teachers distribute the lunches):

- If they ordered a Regular or Large (this will be noted on the printed order in the cold bag)
- From the room's cold bag, they get 1 cold lunch bag (white bag for water, brown bag for juice or brown bag with student's name for lemonade). They get the hot item(s) from the hot bag – their order is listed by their name on the room order sheet (this is located in the room's cold bag).
- Salads, Wraps, Veggie bowls and Chicken Salad Plates are in the cold bags (they get nothing from hot bag)
- If there is a mistake and their lunch is not in one of the bags, they need to get an extra from the office

**Thank you for participating in the PCA lunch program!**